



PUKEKOHE HIGH SCHOOL

*Minutes of a meeting of the Board of Trustees of Pukekohe High School
held at 6-00 pm on Monday 29th February 2016 in the Staff Room.*

- SECTION A ADMINISTRATION**
 - A1 Appointment of Chair
 - A2 Administration
- SECTION B MATTERS FOR DISCUSSION**
 - B1 Maori Consultation
- SECTION C MATTERS FOR DECISION**
 - C1 2016 Trustee Election
 - C2 2016 Budget
 - C3 PHS Boys' Rowing – Grant Application
 - C4 Review of Board Meeting Agenda
- SECTION D INFORMATION REPORTS**
 - D1 Principals Report
 - D2 Finance Report – Interim December 2015
- SECTION E GENERAL BUSINESS**
- SECTION F MEETING REVIEW AND PLANNING**

Section A: ADMINISTRATION

Present

The following members were present at the meeting.

John, Angela, Lindsey, Ganges, David, Ian, Sally, Julian (BOT Secretary)

- (b) **Apologies:** **Visitors:** Peter Mathias
- (c) **General Business**
- (d) **Meeting Timetable**
- (e) **Timekeeper**
The time keeper for the meeting was Angela
- (f) **Declarations of Interest**
There were no Declarations of Interests in respect of agenda items

(g) **Correspondence**

Members were invited to view the correspondence folder.

(h) **Items for Approval**

Ian opened the meeting and asked for nominations for the role of chairperson.

Angela was nominated by Ganges and seconded by John, as there were no other nominations Angela was duly elected.

(i) **Minutes**

The following minutes were approved.

Date of Meeting	Board/Committee
30 th November 2015	Board of Trustees Meeting

Angela

Carried

BOT/290216/001

Section A: ADMINISTRATION

THAT the administration items on this agenda are accepted and that the Principal's Report from November be received

Angela/Ganges

Carried

BOT/290216/002

Section B: MATTERS FOR DISCUSSION

B1 Maori Consultation

With the cancellation of the meeting on the 15th February 2016, a new meeting will need to take place. 3 people did turn up to the meeting though and names of two others who rang on the day have been noted.

Ian believed we had let down our Kuamatua after announcing the meeting was taking place on the night of the Maori Achievement Awards.

Ian believes that the Board needs to meet with Nga Hau E Wha O on their marae.

Amy Tipene could find out when they have their meetings, so the Board could meet them on the night before their meeting starts.

Action:- Angela will make a time to meet that is appropriate.

Section C: MATTERS FOR DECISION

C1 2016 Trustee Election

There will be an information evening for prospective Trustees on Monday 11th April at 6 pm.
That the school website have a link placed on it to the NZSTA – School Trustee Election page.

THAT the Board approves the 10th June 2016 as the Board of Trustees election date

Angela/Lindsey

Carried

BOT/290216/003

C2 2016 Budget

It was agreed that the 2016 Budget be approved at the March meeting, after seeing that it was in line with the school's strategic goals.

The Budget also needed to reflect the projected increase in student numbers that would be confirmed in the 1st March roll return.

It was suggested that the increase in funding be earmarked for marketing the school.

C3 PHS Boys' Rowing – Grant Application

THAT the Board approves the application to the Pegasus Sports Foundation for the Pukekohe High School Boys Rowing Team for \$5201.50.

Angela

Carried

BOT/290216/004

C4 Review of Board Meeting Agenda

THAT the Agenda will close off 7 days prior to a Board meeting and that the Agenda be re-arranged in the following order:-

Section A -- Administration
Section B – Information Reports
Section C – Strategic Planning
Section D – Decisions
Section E – General Business

Section F be removed

Angela/lan

Carried

BOT/290216/005

Section D: INFORMATION REPORTS

D1 Principals Report

Ian spoke to his report.

- Planning, Review, Reporting (NAG 2)

Ian said the school strategies around the concept of acceleration needs to be fully understood by all faculty leaders and is still a 'work in progress'

Differentiation is a difficult concept to grasp and deliver in the classroom and a teacher knowing what to do. Further Professional Development will be put into this.

Angela inquired – How do we create the pathway for our students to achieve in the workplace.

To implement a mentoring & coaching programme for students will take 3 – 5 years.

Action:- A meeting on Monday 7th March at 6 pm on Strategic Planning – BOT & LT

THAT the board receives the Principal's report

Angela

Carried

BOT/290216/006

D2 Finance Report – December Interim 2015

It was decided that the Board would wait for the final report before approving

Section E: GENERAL BUSINESS

Section F: MEETING REVIEW AND PLANNING

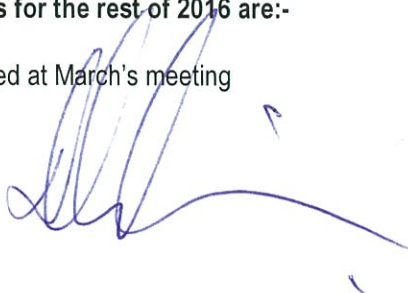
There being no further matters the meeting closed at 8.25 pm

The next board meeting is to be held on Monday 21st March 2016

Meeting dates for the rest of 2016 are:-

To be confirmed at March's meeting

Chairperson



Date 21-3-16.

Action Items:

Meeting to take place with Nga Hau E Wha O on their marae, Angela will make a time to meet that is appropriate - Angela.

A meeting on Monday 7th March at 6 pm on Strategic Planning – BOT & LT

